

The Village Workshop Safety Class

AWARENESS

- Pay close attention to your work at all times.
- Never walk away from powered equipment while running or in “on” position.
- Only one person may operate a machine at any given time.
- Never enter the workshop while under the influence of any substance, drug, or alcohol.

ATTIRE

- Wear safety glasses at all times while in the wood shop, machine shop, or metal shop.
- Wear hearing protection and safety gear where recommended.
- Wear proper respirator where/when recommended.
- Avoid long sleeves, gloves, loose jewelry, neckties, hoodie strings, open toed shoes or anything which may get caught in spinning or rotating machinery.
- Long hair should be pulled back while in any area of workshop.

ASSISTANCE

- Do not operate any machine or tool until you are familiar with operation, intended purpose, and function.
- Always seek help from The Village Workshop staff if you have any questions regarding equipment operation.
- Always have assistance while handling large or heavy materials. Guests are welcome (with permission) to assist but may not use any equipment, machines, or tools.
- Seek first aid immediately in the event of an injury.
- Never attempt to operate any part of a machine if you do not know its function. Seek help from The Village Workshop Staff.

MATERIALS AND ITEMS BROUGHT INTO THE VILLAGE WORKSHOP

- Do not bring toxic, flammable, explosive, or radioactive materials.
- Do not bring any material which may become dangerous in any way when worked, machined, cut, heated, or formed.
- You are responsible for any tools, materials, or items brought into The Village Workshop.

COURTESY TOWARDS OTHERS

- Never attempt to get the attention of anyone in the workshop while out of sight of the person.
- Always stay clear of anyone operating any tool or machine.
- Always clean up any messes, debris, or excess materials while working. Seek assistance from THE VILLAGE WORKSHOP staff for cleaning supplies.
- Never leave heavy or sharp materials in walk ways, or protruding in any manner which can be dangerous to others.
- Be nice. Be patient. Offer assistance.

UNDERSTANDING & ACKNOWLEDGEMENT

____ I understand and agree to adhere to all of the above.

____ I understand that I am responsible for my own safety while in any shop area.

____ I understand this safety class is not a tutorial or comprehensive training for any shop equipment.

____ I understand The Village Workshop provides classes and ongoing education for any shop equipment and machines.

____ I understand the additional ongoing education classes are strongly recommended in order to attain expertise with shop equipment and machinery.

____ I understand machines, equipment, tools and shop procedures can be dangerous and accept all risk to myself and my property while in the workshop.

Signature _____ Date _____

Print Name _____